

**MINUTES OF SPECIAL BOARD MEETING OF THE
RINCON VALLEY FIRE DISTRICT GOVERNING BOARD MEETING
HELD OCTOBER 3, 2019**

A public meeting of the Rincon Valley Fire District Governing Board was convened on **OCTOBER 3, 2019 at 6:00 P.M.** at RVFD Station 2; 14550 E. Sands Ranch Rd. Vail, AZ 85641. Present at the meeting were the following members of the Rincon Valley Fire District Governing Board: Chairperson Michelle Harrington, Clerk Mark Tate, Member Jennifer Spears, and Member Christopher Klasen.

The following matters were discussed, considered and decided at the meeting:

1. Call to Order at 6:02 P.M by Chairperson Harrington

A. Roll Call - Chairperson Michelle Harrington	present
Clerk Mark Tate	present
Member Jennifer Spears	present
Member Chris Klasen	present

- Also attending – Fire Chief Jayme Kahle and Administrative Manager Laura Bucklin. RVFD Attorney Donna Aversa was also in attendance. (Sign-in sheet attached).

2. Pledge of Allegiance – Chairperson Harrington lead the pledge of allegiance.

3. Call to the Public

- No Response.

4. Unfinished Business

A. 2020-012 - Executive Session – The Board may vote to go into executive session pursuant to ARS Sec. 38-431.03(A) (4) for Discussion or consultation with the attorney or attorneys for the District in order to consider its position and instruct its attorneys regarding the Board’s position regarding pending litigation Brown v. Rincon Valley Fire District; and Jayme Kahle, Case No. 4:19-cv-00233-RCC-LCK.

-Motion by Clerk Tate, second by Member Spears to adjourn the Special Meeting and go into Executive Session at 6:03 pm. Motion passed 4 to 0.

NOTE: Executive Sessions are confidential pursuant to ARS Sec 38-431.03(C) and (D). Executive session pursuant to ARS 38-431.03(A)(4) for discussion or consultation with one or more attorneys for the District in order to consider its position and instruct its attorney regarding the Board’s position regarding the pending litigation including any settlement discussions with the potential to resolve litigation. **Discussion only. No action taken.**

-Motion by Clerk Tate, second by Member Spears to adjourn the Executive Session and reconvene the Special Board Meeting at 6:12 pm. Motion passed 4 to 0.

B. 2020-013 – Review, discussion and possible action regarding the Brown v Rincon Valley Fire District; and Jayme Kahle, Case No. 4:19-cv-00233-RCC-LCK.

- Chairperson Harrington stated that Executive Sessions are kept confidential pursuant to ARS Sec 38-431.03(C) and (D). This item has been placed on the agenda so the board may discuss with our attorney the Brown v Rincon Valley Fire District; and Jayme Kahle, Case No. 4:19-cv-00233-RCC-LCK.

-Motion by Member Spears, second by Clerk Tate to move to approve the proposed settlement, as negotiated by our legal representation concerning the Brown v Rincon Valley Fire District; and Jayme Kahle, Case No. 4:19-cv-00233-RCC-LCK and authorize the Chairperson and/or the Clerk of the Board to sign on behalf of the District. Motion passed 4 to 0.

8. New Business

A. 2020-014 – Review, discussion and possible action Review, discussion and possible action to approve a resolution to accept the 2018 FEMA's Staffing for Adequate Fire and Emergency Response (SAFER) Grant Award and to authorize the chief to hire three additional firefighters.

- Notification was given on September 13, 2019 that the Rincon Valley Fire District was awarded \$344,083.3 for the 2018 SAFER Grant. The grant provides 75% of the three firefighter's salaries and benefits for the first 24 months and 35% during the final 12 months. The District makes up the balance and absorbs all future increases. This grant is estimated to cost the District \$222,256 over 36 months, but save the District \$335,710 over that same time period. This grant will allow us to improve our service to the community and narrow the gap as identified in the CRA-SOC on firefighter staffing. This grant will allow us to maintain 11-person minimum staffing and should allow us to increase the average daily staffing. Note: By approving this, we are showing commitment to fund these positions for the next 36 months. Failure to do so will result in a heavy penalty from FEMA. The 2019/20 Budget estimates \$139,000 in grant revenue on line 4320 and we have a grant expense offset of \$186,000 on line 5800. Funds received and expended will be processed through those two lines. This will impact budget years 19/20, 20/21, 21/22 and 22/23. The grant award is \$344,083.35.

Member Spears shared concerns regarding retention of the 3-firefighter positions after the grant has expired in three years. Chief Kahle explained the future growth regarding annexations, new homes, and call volume. He stated that we have capacity and have seen a 16 % increase in call volume over last year. However, he offers no guarantee of future funding

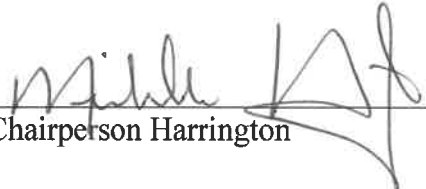
ability and the grant only require funding for a three year period. The CRA-SOC also identified the need to hire more firefighters.

-Motion by Chairperson Harrington, second by Clerk Tate to move to approve Resolution #20-072 to accept the 2018 FEMA's Staffing for Adequate Fire and Emergency Response (SAFER) Grant Award and to authorize the chief to hire three additional firefighters. Motion passed unanimously 4 to 0.

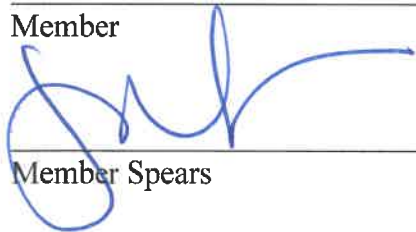
9. **ADJOURNMENT** - Motion by Member Spears, second by Chairperson Harrington to adjourn. Motion passed 4 to 0. Meeting adjourned at 6:24 p.m.

Dated this 4th day of October 2019.

Rincon Valley Fire District Governing Board


Chairperson Harrington


Clerk Tate

Member

Member Spears

Member Klasen