

**MINUTES OF REGULAR MEETING OF THE  
RINCON VALLEY FIRE DISTRICT GOVERNING BOARD MEETING  
VIRTUAL AND IN-PERSON MEETING  
HELD November 17, 2022**

A public meeting of the Rincon Valley Fire District Governing Board was convened on **November 17, 2022 at 6:00 P.M.** Present at the meeting were the following members of the Rincon Valley Fire District Governing Board: Chairperson Michelle Harrington, Clerk Jennifer Spears, and Member Kevin McKinley. Member Chris Klasen, and Member Matt Mesmer attended virtually.

The following matters were discussed, considered and decided at the meeting:

**1. Call to Order** at 6:00 P.M. by Chairperson Michelle Harrington

A. Roll Call - Chairperson Michelle Harrington	present
Clerk Jennifer Spears	present
Member Chris Klasen	virtual
Member Kevin McKinley	present
Member Matt Messmer	virtual

- Also attending – Fire Chief Jayme Kahle, Assistant Chief Jim Tucker, Battalion Chief Cornejo, Administrative Manager Laura Bucklin, Administrative Assistant Claudia McMullen.

**2. Pledge of Allegiance** – Chairperson Harrington lead the pledge of allegiance.

**3. Date of next meeting scheduled for December 15, 2022 at 6:00 P.M.**

- Confirmed by all board members present.

**4. Call to the Public**

- Chief Kahle presented a Recognition Award to Chairperson Michelle Harrington. Michelle has served on the RVFD Fire Board for 8 years and was recognized for her dedication and service to the Rincon Valley Fire District members and the community it serves. Thank you for your service.

**5. Consent Agenda**

**Approval of Consent Agenda** – Motion by Chairperson Harrington, second by Clerk Spears to approve all items on the Consent Agenda. Motion passed 5 to 0.

- A. Approval of the Minutes of the October 20, 2022 Regular Board Meeting.
- B. Approval of Boundary Change Request – **Resolution #23-006** Linda & Kelly Dayton Annexation (10875 S Great Horned Owl Way).

**6. Reports and Correspondence**

**A. Board Member Report**

- No comments.

**B. Fire Chief's Report** – Reviewed by the Board. Report on file.

- Chief Kahle completed 20 Self Assessments for Accreditation.

**C. October's Financial Reports** – Review, discussion and possible action, of the district's financial status including monthly summary reports.

- Monthly Financial Report for the month of October 2022.
- Monthly Expense Report for the month of October 2022.
- Monthly Bank Reconciliations and Balance Sheet for the month of October 2022.

- Motion by Member McKinley, second by Clerk Spears to approve the district's financial reports and expenses for the month of October 2022. Motion passed unanimously 5 to 0.

**7. Unfinished Business**

**A. 2023-011 – Presentation by the District's Auditor of the Districts FY 21/22 Annual Financial Audit and review discussion and possible action by the Board to officially receive the audit.**

- Heinfeld and Meech C.P.A's Christopher Heinfeld and Tracy Posuniak presented the Annual Financial Audit of FY 21/22 to the Board Members.
- Motion by Clerk Spears, second by Member McKinley to officially receive the RVFD FY 21/22 Annual Financial Audit. Motion passed 5 to 0.

**8. New Business**


**A. 2023- 015 – Oath of office and badge pinning of Rincon Valley Fire Districts newly hired firefighters.**

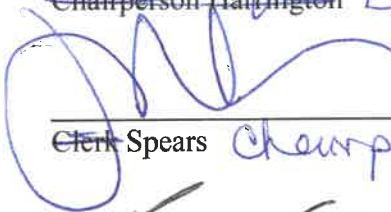
- The District was able to hire two additional firefighters in July 2022 to fill pending vacancies. One firefighter filled the vacancy from retired FF/Paramedic Mike Prough. The other firefighter filled a vacancy left by Captain Haller filling a temporary 40-hour position. Our new firefighters are Kamren Overstreet assigned to A-Shift, Station 291 and Jacob Rosson assigned to C-Shift, Station 291.
- FF Jacob Rosson was not able to attend the board meeting and will have his badge pinning ceremony at the next board meeting.
- FF Kamren Overstreet was sworn in by Chief Kahle and family and friends were present to celebrate the occasion.

**9. ADJOURNMENT** - Motion by Chairperson Harrington, second by Clerk Spears to adjourn. Motion passed 5 to 0. Meeting adjourned at 6:24 p.m.

Dated this 22nd day of November 2022.

Rincon Valley Fire District Governing Board

  
Chairperson ~~Harrington~~ Lora Bruner - Board Member

  
Clerk Spears Chairperson

  
Member McKinley

Member Klasen

Member Messmer