

**MINUTES OF REGULAR MEETING OF THE
RINCON VALLEY FIRE DISTRICT GOVERNING BOARD MEETING
VIRTUAL AND IN-PERSON MEETING
HELD August 18, 2022**

A public meeting of the Rincon Valley Fire District Governing Board was convened on **August 18, 2022 at 6:00 P.M.** Present at the meeting were the following members of the Rincon Valley Fire District Governing Board: Chairperson Michelle Harrington, Clerk Jennifer Spears, and Member Matt Mesmer.

The following matters were discussed, considered and decided at the meeting:

1. Call to Order at 6:03 P.M. by Chairperson Michelle Harrington

A. Roll Call - Chairperson Michelle Harrington	present
Clerk Jennifer Spears	present
Member Chris Klasen	absent
Member Kevin McKinley	absent
Member Matt Messmer	virtual

- Also attending – Fire Chief Jayme Kahle, Assistant Chief Jim Tucker, Community Relations Manager Fiona DeYoung, Administrative Manager Laura Bucklin and Administrative Assistant Claudia McMullen.

2. Pledge of Allegiance – Firefighters Jacob Rosson and Kamren Overstreet lead the pledge of allegiance.

3. Date of next meeting scheduled for September 15, 2022 at 6:00 P.M.

- Confirmed by all board members present.

4. Call to the Public

- Nothing at this time.

5. Consent Agenda

Approval of Consent Agenda – Motion by Clerk Spears, second by Chairperson Harrington to approve all items on the Consent Agenda. Motion passed 3 to 0.

- A.** Approval of the Minutes of the July 21, 2022 Regular Board Meeting.
- B.** Approval of Resolution #23-003 Tony & Petra Garcia and Dwight Hatchett & Mary Hatchett Annexation (11157 S Lava Peak Ave, Vail, AZ 85641).

6. Reports and Correspondence

- A. Board Member Report** – No report.
- B. Fire Chief's Report** – Reviewed by the Board. Report on file.

- Fire Chief Kahle gave an update on our current Grant requests. FY 23 Congressionally Directed Spending Request of \$898,792 to remodel 291. We made the first round but it was reduced to \$644,000. We had a site visit on 7/25 and we submitted multiple community letters of support.
- 2021 AFG – We submitted for \$48,000 for two more power gurneys and we are yet to receive a response.
- Fire Chief Kahle gave an update on our staffing. Two firefighters were hired on 08/01/2022. Jacob Rosson and Kamren Overstreet replaced our retired firefighter and backfilled the Accreditation Manager position.
- Our Logistics Manager, Danny Lawson, decided to retire on August 1, 2022. Danny agreed to return as a part time Emergency Vehicle Technician and will work up to 600 hours per year.
- Chairperson Michelle Harrington congratulated and praised the crews on meeting their turnout times.

C. July's Financial Reports – Review, discussion and possible action, of the district's financial status including monthly summary reports.

- Monthly Financial Report for the month of July 2022.
 - Monthly Expense Report for the month of July 2022.
 - Monthly Bank Reconciliations and Balance Sheet for the month of July 2022.
- Motion by Clerk Spears, second by Chairperson Harrington to approve the district's financial reports and expenses for the month of July 2022. Motion passed unanimously 3 to 0.

7. Unfinished Business

A. 2022-029 - Review, discussion and possible action to purchase land for future fire station 293.

- Fire Chief Kahle gave an update to the Board on the status of the land purchase from Christ Vail Lutheran Church (CVLC). Upon reviewing the updated contract with legal counsel it was noted that CVLC asked for timeline guarantees and coverage of off-site costs that are not feasible for the district.
- Motion by Chairperson Harrington, second by Clerk Spears to withdraw the Letter of Intent to purchase land from Christ Vail Lutheran Church. Motion passed unanimously 3 to 0.

8. New Business

A. 2023-005 – Review, discussion, and possible action to approve Resolution #23-004 for the Drowning Impact Awareness Month.

- Community Relations Manager Fiona DeYoung gave a brief explanation on The Drowning Prevention Coalition of Arizona's mission to prevent

fatal and non-fatal drownings through the promotion of education, legislative action and enhanced product safety. The Rincon Valley Fire District has partnered with this coalition to prevent drownings.

- The district continues to host CPR classes several times a year, and will promote awareness on social media throughout the month.
- Motion by Clerk Spears, second by Member Messmer to proclaim August 2022 as Drowning Impact Awareness Month. Motion passed unanimously 3 to 0.

B. 2023-006 – Review and discussion concerning the 2021/22 Strategic Planning Report.

- Assistant Chief Tucker provided a thorough overview of the many accomplishments of our 2021/22 Strategic Plan progress.
- Preliminary Notable accomplishments include the completion of nine objectives and the partial completion of two additional.

Recommendations/Significant Findings from the report are:

- Growth. We had a 10% call volume growth last year and we can expect higher rates of growth in future years.
- Update GPZ's. Our annexation efforts are working and as a result, we need to update our GPZs to reflect the growing area around Station 292.
- As a result of growth, we must increase the staffing of our third ambulance. This will necessitate additional hiring.
- Accreditation. Our organization is now ready for accreditation and it will help us navigate the upcoming growth opportunities.
- No motion. Information Only.

- 9. ADJOURNMENT** - Motion by Clerk Spears, second by Chairperson Harrington to adjourn. Motion passed 3 to 0. Meeting adjourned at 6:25 p.m.

Dated this 22nd day of August 2022.

Rincon Valley Fire District Governing Board

Chairperson Harrington

Clerk Spears

Member McKinley

Member Klasen

Member Messmer

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