

**MINUTES OF REGULAR MEETING OF THE  
RINCON VALLEY FIRE DISTRICT GOVERNING BOARD MEETING  
HELD SEPTEMBER 16, 2019**

A public meeting of the Rincon Valley Fire District Governing Board was convened on **September 16, 2019 at 6:00 P.M.** at RVFD Station 2; 14550 E. Sands Ranch Rd. Vail, AZ 85641. Present at the meeting were the following members of the Rincon Valley Fire District Governing Board: Chairperson Michelle Harrington, Clerk Mark Tate, Member Terry Newman, Member Jennifer Spears, and Member Christopher Klasen.

The following matters were discussed, considered and decided at the meeting:

**1. Call to Order** at 6:00 P.M by Chairperson Harrington

|  |         |
|--|---------|
| A. Roll Call - Chairperson Michelle Harrington | present |
| Clerk Mark Tate                                | present |
| Member Terry Newman                            | present |
| Member Jennifer Spears                         | present |
| Member Chris Klasen                            | present |

- Also attending – Fire Chief Jayme Kahle and Administrative Manager Laura Bucklin. RVFD Attorney Donna Aversa attended telephonically. (Sign-in sheet attached).

**2. Pledge of Allegiance** – Chairperson Harrington lead the pledge of allegiance.

**3. Date of next meeting scheduled for October 17, 2019 at 6:00 P.M.**

- Confirmed by all board members.

**4. Call to the Public**

- A Thank you note and an article from the Bear Essential Newspaper was presented to the Board. A student from Old Vail Middle School interviewed Battalion Chief Yalen, Captain Laird and Firefighter Isely and posted the article in their newspaper.
- A patient presented a Thank You note from an MVA incident. She wanted to thank the firefighters for responding and Administrative Assistant Frances Belander and Administrative Manager Laura Bucklin for assisting her with the records request.

**5. Consent Agenda**

**Approval of Consent Agenda** – Motion by Member Spears, second by Clerk Tate to approve all items on the Consent Agenda. Motion passed 5 to 0.

- A. Approval of the Minutes of the August 15, 2019 Regular Board Meeting.
- B. Approval of the Minutes of the August 15, 2019 Executive Session – Lawsuit Update.
- C. Approval of the Minute of the August 15, 2019 Executive Session – Grievance.

- D. Approval of Resolution #20-043 – Messinger Annexation (1291 N Darlene Dr.)
- E. Approval of Resolution #20-044 – Redden Annexation (13330 S Hound Dog Rd.)
- F. Approval of Resolution #20-045 – Paul Annexation (3940 E Sheldon Place.)
- G. Approval of Resolution #20-046 – Swetnam Annexation (7930 S Camino Loma Alta)
- H. Approval of Resolution #20-047 – Gray Annexation (7830 S Camino Loma Alta)
- I. Approval of Resolution #20-048 – Heritage Annexation (997 N Darlene Dr.)
- J. Approval of Resolution #20-049 – Larcom Annexation (1050 N Dry Sand Pl.)
- K. Approval of Resolution #20-050 – Mooney Annexation (631 N Fairhaven Dr.)
- L. Approval of Resolution #20-051 – Gonzalez/Feliciano Annexation (3755 E Wetstones Rd.)
- M. Approval of Resolution #20-052 – Overton Annexation (1091 N Laney Dr.)
- N. Approval of Resolution #20-053 – Snover Annexation (3520 E Andrada Rd.)
- O. Approval of Resolution #20-054 – Upchurch Annexation (3000 E Darlene Dr.)
- P. Approval of Resolution #20-055 – Welch Annexation (1001 N Solar Dr.)
- Q. Approval of Resolution #20-056 – Fehringer Annexation (332 N Slate Dr.)
- R. Approval of Resolution #20-057 – Fehringer Annexation (190 N Suntan Dr.)
- S. Approval of Resolution #20-058 – McClellan Annexation (3760 E Tapia Dr.)
- T. Approval of Resolution #20-059 – McClellan Annexation (3790 E Tapia Dr.)
- U. Approval of Resolution #20-060 – Pratt Annexation (1160 N Laney Dr.)
- V. Approval of Resolution #20-061 – Naughton Annexation (301 N Suntan Dr.)
- W. Approval of Resolution #20-062 – Cardieri Annexation (12770 E Wentworth Ct.)
- X. Approval of Resolution #20-063 – Blair Annexation (3042 E Shasta Ln.)
- Y. Approval of Resolution #20-064 – Beckman Annexation (3389 E Calle Agassiz)
- Z. Approval of Resolution #20-065 – DeVaney Annexation (1001 N Calle Rinconado)
- AA. Approval of Resolution #20-066 – Johnson Annexation (2601 E Roslyn Ln.)
- BB. Approval of Resolution #20-067 – Davis Annexation (205 N Slate Dr.)
- CC. Approval of Resolution #20-068 – Subia Annexation (342 N Sharon Rd.)
- DD. Approval of Resolution #20-069 – Wildman Annexation (581 N Davidson Rd.)
- EE. Approval of Resolution #20-070 – Nieser Annexation (15690 E Colossal Cave Rd.)
- FF. Approval of Resolution #20-071 – Shelton Annexation (1547 N Gentle Breeze Ln.)

## 6. Reports and Correspondence

- A. **Fire Chief's Report** – Reviewed by the Board. Report on file.
  - SAFER Grant. We received from FEMA that our Grant was approved. We will need to schedule a Special Meeting for Board approval.
  - PSPRS Reform. AFDA mentioned issues with PSPRS rates and funding.

- Staff has stayed on top of the Vail bridge project to ensure we can respond to the emergencies in a timely manner.
- Growth – Rocking K has officially provided contracts and will start construction. The bridge will be done concurrent with the residential construction. Bridge work starts on 9/9 and residential to start on 9/20. This will have a huge impact on our district.
- Safety – Battalion Chief Cornejo gave a presentation considering the delivery of our new structure hoods. We have taken delivery of all the new structural hoods and some of the new gloves from the grant we received from the 100 Club of Arizona. RVFD purchased particulate blocking hoods that meet NFPA 1971, 2018 edition and extra structural gloves to be used in our new glove exchange program. The hoods will help protect one of our most vulnerable areas of the body by blocking harmful carcinogenic contaminants. The hoods feature particulate protection throughout the entire garment and are air-permeable to assist with core temperature and heat stress management. Another noticeable difference between our new hoods and our old hoods is the extended bib design that provides optimal shoulder and neck coverage that stays in place while conducting firefighting activities. Lastly, these new hoods maintain their particulate-blocking effectiveness after 100 washes.

**B. August's Financial Reports** – Review, discussion and possible action, of the district's financial status including monthly summary reports.

- Monthly Financial Report for the month of August 2019.
- Monthly Expense Report for the month of August 2019.
- Monthly Bank Reconciliations and Balance Sheet for the month of August 2019.

-Motion by Clerk Tate, second by Member Spears to approve the district's financial reports for the month of August 2019. Motion passed 5 to 0.

**7. Unfinished Business**

A. None.

**8. New Business**

**A. 2020-010** – Review and discussion concerning the 2018/19 Annual Report.

- Chief Kahle attached a draft of the 2018/19 Annual Report:
  - increased our minimum staffing from 10 to 11
  - maintained a high level of training for our staff - 23 hrs./month
  - we have finally recovered from the Great Recession
  - highest number of transports ever for RVFD - 993
  - initiated leadership training
  - numerous professional achievements
  - completed a Community Risk Analysis
  - streamlined services with IGA's

- replaced an ambulance
- Special thanks to BC Jim Tucker who has prepared our report this year and he has done an excellent job.

**B. 2020-011** – Review, discussion and possible action to authorize the surplus of assets.

- 1. Shop #0603, 2006 Ambulance. We have only put approximately 400 miles on it over the last six months and it has not had to be placed in service as a transport. Asset #RV0174. Chief Kahle has received an inquiry from a neighboring agency. He would like to wait one month before placing this on Public Surplus to allow them to make an attractive offer for our October meeting.
- 2. Broken Freezer. This freezer broke down in June and was replaced by a better and less expensive model. The cost to repair would almost exceed the cost. Asset #RV0149. We will place this on Public Surplus.
- 3. Miscellaneous personal protective equipment (PPE). We have a number of firefighter PPE that is now outdated and can no longer be used. It does not have any value and we would like to donate it to a sister department in Mexico.

We hope to generate \$10,000 for the ambulance and avoid disposal fees for the freezer and PPE.

-Motion by Member Spears, second by Chairperson Harrington to declare that Ambulance Shop #0603, freezer and miscellaneous PPE are surplus and that Fire Chief Kahle may dispose of them in accordance with Policy #05-004. Motion passed unanimously 5 to 0.

**C. 2020-012 - Executive Session** – The Board may vote to go into executive session pursuant to ARS Sec. 38-431.03(A)(4) for Discussion or consultation with the attorney or attorneys for the District in order to consider its position and instruct its attorneys regarding the Board’s position regarding pending litigation Brown v. Rincon Valley Fire District; and Jayme Kahle, Case No. 4:19-cv-00233-RCC-LCK.

**NOTE:** Executive Sessions are confidential pursuant to ARS Sec 38-431.03(C ) and (D).

- No Executive Session was held. RVFD Attorney Donna Aversa stated that they do not have a final settlement yet. No Action taken.


**D. 2020-013** – Review, discussion and possible action regarding the Brown v Rincon Valley Fire District; and Jayme Kahle, Case No. 4:19-cv-00233-RCC-LCK.

- RVFD Attorney Donna Aversa stated that they do not yet have a final settlement to present. Donna asked the Board to move Item 8-C and 8-D to a Special Meeting. The Board scheduled a tentative date for a Special Meeting on October 3, 2019 at 6:00pm.

9. **ADJOURNMENT** - Motion by Clerk Tate, second by Chairperson Harrington to adjourn. Motion passed 5 to 0. Meeting adjourned at 6:22 p.m.

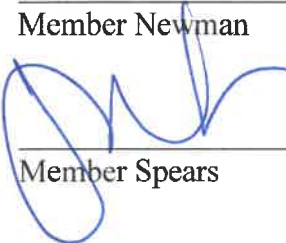
Dated this 17th day of September 2019.

Rincon Valley Fire District Governing Board

  
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Chairperson Harrington

  
\_\_\_\_\_  
Clerk Tate

\_\_\_\_\_  
Member Newman

  
\_\_\_\_\_  
Member Spears

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Member Klasen