

**MINUTES OF REGULAR MEETING OF THE
RINCON VALLEY FIRE DISTRICT GOVERNING BOARD MEETING
VIRTUAL AND IN-PERSON MEETING
HELD November 17, 2022**

A public meeting of the Rincon Valley Fire District Governing Board was convened on **November 17, 2022 at 6:00 P.M.** Present at the meeting were the following members of the Rincon Valley Fire District Governing Board: Chairperson Michelle Harrington, Clerk Jennifer Spears, and Member Kevin McKinley. Member Chris Klasen, and Member Matt Mesmer attended virtually.

The following matters were discussed, considered and decided at the meeting:

1. Call to Order at 6:00 P.M. by Chairperson Michelle Harrington

A. Roll Call - Chairperson Michelle Harrington	present
Clerk Jennifer Spears	present
Member Chris Klasen	virtual
Member Kevin McKinley	present
Member Matt Messmer	virtual

- Also attending – Fire Chief Jayme Kahle, Assistant Chief Jim Tucker, Battalion Chief Cornejo, Administrative Manager Laura Bucklin, Administrative Assistant Claudia McMullen.

2. Pledge of Allegiance – Chairperson Harrington lead the pledge of allegiance.

3. Date of next meeting scheduled for December 15, 2022 at 6:00 P.M.

- Confirmed by all board members present.

4. Call to the Public

- Chief Kahle presented a Recognition Award to Chairperson Michelle Harrington. Michelle has served on the RVFD Fire Board for 8 years and was recognized for her dedication and service to the Rincon Valley Fire District members and the community it serves. Thank you for your service.

5. Consent Agenda

Approval of Consent Agenda – Motion by Chairperson Harrington, second by Clerk Spears to approve all items on the Consent Agenda. Motion passed 5 to 0.

- Approval of the Minutes of the October 20, 2022 Regular Board Meeting.
- Approval of Boundary Change Request – **Resolution #23-006** Linda & Kelly Dayton Annexation (10875 S Great Horned Owl Way).

6. Reports and Correspondence

A. Board Member Report

- No comments.

B. Fire Chief's Report – Reviewed by the Board. Report on file.

- Chief Kahle completed 20 Self Assessments for Accreditation.

C. October's Financial Reports – Review, discussion and possible action, of the district's financial status including monthly summary reports.

- Monthly Financial Report for the month of October 2022.
- Monthly Expense Report for the month of October 2022.
- Monthly Bank Reconciliations and Balance Sheet for the month of October 2022.

- Motion by Member McKinley, second by Clerk Spears to approve the district's financial reports and expenses for the month of October 2022. Motion passed unanimously 5 to 0.

7. Unfinished Business

A. 2023-011 – Presentation by the District's Auditor of the Districts FY 21/22 Annual Financial Audit and review discussion and possible action by the Board to officially receive the audit.

- Heinfeld and Meech C.P.A's Christopher Heinfeld and Tracy Posuniak presented the Annual Financial Audit of FY 21/22 to the Board Members.
- Motion by Clerk Spears, second by Member McKinley to officially receive the RVFD FY 21/22 Annual Financial Audit. Motion passed 5 to 0.

8. New Business

A. 2023- 015 – Oath of office and badge pinning of Rincon Valley Fire Districts newly hired firefighters.

- The District was able to hire two additional firefighters in July 2022 to fill pending vacancies. One firefighter filled the vacancy from retired FF/Paramedic Mike Prough. The other firefighter filled a vacancy left by Captain Haller filling a temporary 40-hour position. Our new firefighters are Kamren Overstreet assigned to A-Shift, Station 291 and Jacob Rosson assigned to C-Shift, Station 291.
- FF Jacob Rosson was not able to attend the board meeting and will have his badge pinning ceremony at the next board meeting.
- FF Kamren Overstreet was sworn in by Chief Kahle and family and friends were present to celebrate the occasion.

9. **ADJOURNMENT** - Motion by Chairperson Harrington, second by Clerk Spears to adjourn. Motion passed 5 to 0. Meeting adjourned at 6:24 p.m.

Dated this 22nd day of November 2022.

Rincon Valley Fire District Governing Board

Chairperson Harrington

Clerk Spears

Member McKinley

Member Klasen

Member Messmer