

**MINUTES OF REGULAR MEETING OF THE
RINCON VALLEY FIRE DISTRICT GOVERNING BOARD MEETING
VIRTUAL AND IN-PERSON MEETING
HELD February 16, 2023**

A public meeting of the Rincon Valley Fire District Governing Board was convened on **February 16, 2023 at 6:00 P.M.** Present at the meeting were the following members of the Rincon Valley Fire District Governing Board: Chairperson Jennifer Spears, Clerk Kevin McKinley, Member Lora Gruner and Member Chris Klasen.

The following matters were discussed, considered and decided at the meeting:

1. Call to Order at 6:01 P.M. by Clerk Jennifer Spears

A. Roll Call – Clerk Jennifer Spears	Present
Member Chris Klasen	Present - Virtually
Member Kevin McKinley	Present
Member Matt Messmer	Absent
Member Lora Gruner	Present

- Also attending – Fire Chief Jim Tucker, Battalion Chief Yalen, Administrative Manager Laura Bucklin, and Administrative Assistant Claudia McMullen.

2. Pledge of Allegiance – Firefighter Andy Lauber led the pledge of allegiance.

(Item 8-A was moved out of order for the Citizen Recognition Award to Calvin Misewicz).

- On January 16, 2023, Station 292 units were dispatched for a drowning. The CAD notes stated that an 11-month old male was not conscious, not breathing normally but CPR was in progress by an off duty firefighter. One of the child’s parents ran to their neighbor’s house who happens to be Calvin Misewicz, a firefighter with Northwest Fire District. Calvin rushed to assist and began CPR. When our firefighters’ arrived, they found the child in Calvin’s arms breathing and with a pulse. Calvin’s actions were instrumental in the positive outcome of this young child. Rincon Valley fire District presented Firefighter Calvin Misewicz with a Citizen Recognition Award.

3. Date of next meeting scheduled for March 23, 2023 at 6:00 P.M.

- Confirmed by all board members present.

4. Call to the Public

- No response.

5. Consent Agenda

Approval of Consent Agenda – Motion by Clerk McKinley, second by Member Gruner to approve all items on the Consent Agenda. Motion passed 4 to 0.

- A. Approval of the Minutes of the January 19, 2023 Regular Board Meeting.

6. Reports and Correspondence

A. Board Member Report

- No comments.

B. Fire Chief's Report – Reviewed by the Board. Report on file.

- Chief Kahle is officially retired; his last day of employment was January 25.
- We received our assessed valuation from Pima County. Our assessment increased approximately 13%.
- Chief Tucker completed the State mandated classes at the AFDA Conference.
- L-5100 voted to change to a 48/96 schedule and Chief Tucker approved that request. The change will take place in July.
- BC Middleton completed the wage study. We will present the findings at a future board meeting.
- EN291 repairs were completed.
- The ambulance involved in the collision has a projected finish date April 14.
- New housing permits increased to 31, the highest we have seen since the interest rates began to climb.
- We had a quarterly strategic planning meeting, that report was attached for your review.

C. January's Financial Reports – Review, discussion and possible action, of the district's financial status including monthly summary reports.

- Monthly Financial Report for the month of January 2023.
 - Monthly Expense Report for the month of January 2023.
 - Monthly Bank Reconciliations and Balance Sheet for the month of January 2023.
- Motion by Member Gruner, second by Clerk McKinley to approve the district's financial reports and expenses for the month of January 2023. Motion passed unanimously 4 to 0.

7. Unfinished Business

- A. None.

8. New Business

A. 2023-026 - Citizen Recognition Award to Calvin Misewicz.

- This item was moved out of order and discussed at the beginning of the

Board Meeting Agenda above.

B. 2023-027 - Review, discussion, and possible action to purchase Toughbook Model FZ 40, Havis Lite Dock/Port Replicator, and Protection Plus Warranty during FY 2022-2023.

- We had planned to purchase 6 new MDTs' with docking stations during FY 2023-2024 as part of the Capital Replacement Plan. Golder Ranch FD and Northwest FD are replacing theirs now. This has created an opportunity to save \$10,686.08 (when the additional sales tax is factored, the actual savings is \$12,057.96) if we replace them now under the Golder/Northwest purchase contract. The Capital Fund balance is approximately \$1,030,899 after all FY 2022-2023 planned expenses.
- Board Member Chris Klasen asked if all our front line units were receiving replacements. Chief Tucker explained that were are requesting 6 new MDT's, but we will need a total of 8 MDTs for all front line units. Board Members discussed purchasing two additional MDTs' with docking stations and modems.

-Motion by Chairperson Spears, second by Clerk McKinley to approve the purchase of a total of 8 replacement MDTs, with docking stations and extended warranty this fiscal year from the Capital Budget. Motion passed unanimously 4 to 0.

C. 2023-028 - Review, discussion, and possible action to approve the FY 2023-24 Capital Replacement Plan.

- During FY 2023-2024 we would like to maintain the \$300,000 for a future Station 293 land purchase along with the following:
 - New BC Truck- \$60,000
 - MDT Replacement (if not purchased now)- \$43,000
 - Smith Machine- \$5,000
 - Station 292 Hot Water Heater- \$10,000
 - Point to Point Internet Link- \$12,000Fiscal impact is \$426,000 in total.

-Motion by Clerk McKinley, second by Member Gruner to approve the FY 2023-2024 Capital Replacement Plan. Motion passed 4 to 0.

- 9. ADJOURNMENT** - Motion by Chairperson Spears, second by Member Gruner to adjourn. Motion passed 4 to 0. Meeting adjourned at 6:15 p.m.

Dated this 21st day of February 2023.

Rincon Valley Fire District Governing Board

Chairperson, Jennifer Spears

Clerk, Kevin McKinley

Board Member, Lora Gruner

Board Member, Christopher Klasen

Board Member, Matthew Messmer