

**RINCON VALLEY FIRE DISTRICT
MINUTES OF THE PUBLIC SAFETY PERSONNEL RETIREMENT SYSTEM
LOCAL PENSION BOARD MEETING**

Thursday, February 29, 2024
9:00 am RVFD Station 2
14550 E. Sands Ranch Rd.
Vail, AZ 85641

Note: The Board may vote to go into executive session at any time during the meeting on any item set forth below according to Arizona Revised Statutes 38-431.03 (A) (3), for consultation for legal advice with the board's attorney regarding any agenda item.

Note: From time to time, it may be necessary for Board Members to participate in Board meetings via speaker telephone or virtual meeting.

MINUTES

- 1. Call to Order** - The meeting was held in the Prevention Room of the RVFD Administration Building, 14550 E. Sands Ranch Rd. Vail, AZ 85641.

Kevin McKinley, Chairperson, called the meeting to order at 9:01 a.m.

- **Roll Call of Fire Board Members – TAKE ATTENDANCE AND DETERMINE IF A QUORUM EXISTS:**

Present:	Kevin McKinley, Chairperson	Present
	Richard Reed, Board Member,	Present
	Cameron McQuillen, Board Member	Present
	Jeremy Curtis, Board Member	Present - virtually
	(Vacant Position), Board Member	Vacant

Attendance was taken, and a quorum existed with three (3) voting members present.

Additional Attendees: RVFD Fire Chief Jim Tucker, Administrative Manager, Laura Bucklin. Engineer Jentry Foster attended.

- **Date of next meeting – TBD.**

- 2. Public Appearances**

- Call to public – No response.

- 3. 24-001 - Review and discussion to update the Pension Board Members Terms and discuss filling one vacancy.**

- One Local Pension Board position is currently vacant. This is an appointed position of whom is a district resident, which also holds a 4-year term that expires in November of 2026.

- According to the Pension Board Bylaws:
 - If a vacancy occurs on the Local Board other than from the expiration term (as defined in ARS§38-847), the vacancy shall be filled as follows:
 - i. If the vacancy is an elected member, the members employed by the Fire District shall fill the vacancy by election through a secret ballot of an interim member to serve out the term. (ARS§38-847.B).
 - ii. If the vacancy is an appointed member, the Chairperson shall fill the vacancy by the appointment of an interim member to serve out the term (ARS§38-847.B).
- Recommendations of potential candidates will be forwarded to Laura Bucklin, Local Pension Board Secretary.

4. 24-002 - Review, discussion, and possible action regarding acceptance into the PSPRS for new employees.

- During the pre-employment physical, the district physician will note if an employee has a pre-existing condition. Local Pension Board Members are notified if the employees have pre-existing conditions. If an employee files for a disability, they may not use the pre-existing condition as a reason to file.

-Motion by Member Reed, second by Chairperson McKinley, to accept new hires Brooks, Farrell, Lopez, and McKinney into the PSPRS with noted pre-existing conditions. Motion passed 3 to 0.

5. 24-003 - Review, discussion, and possible action regarding Engineer Jentry Foster's Application for Normal Retirement.

- Engineer Jentry Foster has decided to file a Normal Retirement Application after 20 years of service with Rincon Valley Fire District. The Local Pension Board shall review and approve the application before the documents are forwarded to the Public Safety Personnel Retirement System. His official retirement date is June 30, 2024, but filling out the application now is recommended due to possible adjustments.

-Motion by Member Reed, second by Member Curtis to accept the Application for Normal Retirement for Jentry Foster, and submit to the Public Safety Retirement System for processing. Motion passed 3 to 0.

6. ADJOURNMENT

- Motion by Member Reed, seconded by Chairperson McKinley, and approved unanimously 3 to 0: Motion to adjourn the meeting. The meeting adjourned at 9:07 a.m.

Dated this 4th day of March 2024.

Rincon Valley Fire District Local Pension Board

Chairperson McKinley

Member Reed

Member McQuillen

Member (Vacant)

Member Curtis

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