**RINCON VALLEY FIRE DISTRICT**

**MINUTES OF THE PUBLIC SAFETY PERSONNEL RETIREMENT SYSTEM**

**LOCAL PENSION BOARD MEETING**

Wednesday, March 2, 2022

11:00 am RVFD Station 2

14550 E. Sands Ranch Rd.

Vail, AZ 85641

Note: The Board may vote to go into executive session at any time during the meeting on any item set forth below pursuant to Arizona Revised Statutes 38-431.03 (A) (3), for the purpose of consultation for legal advice with the board’s attorney regarding any agenda item.

Note: From time to time, it may be necessary for Board Members to participate in Board meetings via speaker telephone, or virtual meeting.

**MINUTES**

**1. Call to Order** - The meeting was held in the Prevention Room of the RVFD Administration Building, 14550 E. Sands Ranch Rd. Vail, AZ 85641.

Jennifer Spears, Chairperson, called the meeting to order at 11:01 a.m.

* **Roll Call of Fire Board Members** – **TAKE ATTENDANCE AND DETERMINE IF A QUORUM EXISTS:**

Present: Jennifer Spears, Chairperson present by virtual meeting

Richard Reed, Board Member present

Cameron McQuillen, Board Member present by virtual meeting

Jeremy Curtis, Board Member absent

Danielle Carrillo, Board Member absent

Attendance was taken and a quorum existed with three (3) voting members present.

Additional Attendees: RVFD Fire Chief Jayme Kahle, Assistant Chief Jim Tucker, Administrative Manager, Laura Bucklin. Mike Prough was also in attendance.

* **Date of next meeting** – TBD.
1. **Public Appearances**
* Call to public – No response.
1. **Approval of prior meeting minutes**
* Pension Meeting of December 21, 2021 – Motion by Member Reed, second by Member McQuillen to approve the minutes of the December 21, 2021 Pension Board Meeting. Motion passed 3 to 0. Minutes will be emailed to board members for e-signatures.
1. **Review, discussion and possible action regarding the Application for Deferred Retirement Option Plan (DROP) for Firefighter/Paramedic Mike Prough.**
* The Local Pension Board had the opportunity to review the Application for Deferred Retirement Option Plan (DROP) for Firefighter Paramedic Mike Prough.
* Please note that PSPRS has implemented a 3-month “transition period” in which it will accept normal retirement applications the “old way” before requiring full compliance through the use of an updated, single-page benefits application form starting April 1, 2022. For convenience, PSPRS will also accept normal retirement applications from members and share information with employers.

**-**Motion was made by Member Reed, and second by Chairperson Spears to accept the Application for Deferred Retirement Option Plan and submit to the Public Safety Personnel Retirement System for processing. Motion passed unanimously 3 to 0.

1. **ADJOURNMENT**
* Motion by Member Reed, seconded by Chairperson Spears, and approved unanimously 3 to 0: Motion to adjourn the meeting. The meeting adjourned at 11:06 a.m.

Dated this 4th day of March 2022

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Rincon Valley Fire District Local Pension Board

Chairperson Spears

Member Reed

Member McQuillen

Member Carrillo

Member Curtis